

**REGIONAL GOVERNMENT SERVICES AUTHORITY
BOARD OF DIRECTORS MINUTES
APRIL 16, 2015**

The Regional Government Services Authority held a regular meeting of the Board of Directors on April 16, 2015 at the Larkspur City Council Chambers. The meeting was called to order at 3:22 p.m.

1. CALL TO ORDER

Members Present: Ken Nordhoff, Chair
Dan Schwarz, Vice-Chair
Steve Rogers, Member
Julie Carter, Alternate Member
Members Absent: Herb Pike, Member
Other Attendees: Richard Averett, Executive Director
Jennifer Bower, Director of Human Resources
Mike Garvey, Executive Committee Member

2. CHANGES TO THE ORDER OF AGENDA – None

3. PUBLIC COMMENT – None

4. APPROVAL OF CONSENT AGENDA

A. Approval of **April 3, 2015** Minutes
B. Approval of San Rafael JPA Membership End
C. Approval of Fiscal Year 2016 Budget
D. Approval of Fiscal Year 2014 Audited Financial Statements
E. Approval of Additional Contribution to MSA Claims Reserves
Action: Moved and seconded (Carter/Schwarz) to approve consent agenda.
AYES: Nordhoff, Schwarz, Rogers, Carter
NOES: None
ABSTAIN: None.

5. TREASURER’S REPORT - None

6. OLD BUSINESS - None

7. NEW BUSINESS

A. Approval of the Annually Updated and Revised Personnel Rules, Regulations and Policies
Action: Moved and seconded (Schwarz/Rogers) to approve the updated Personnel Rules, Regulations and Policies.
AYES: Nordhoff, Schwarz, Rogers, Carter
NOES: None
ABSTAIN: None
B. Approval of the Salary Schedule
Action: Moved and seconded (Carter/Schwarz) to approve the salary schedule.
AYES: Nordhoff, Schwarz, Rogers, Carter
NOES: None
ABSTAIN: None
C. Appoint Alternate Member to the Finance Committee
Action: Moved and seconded (Nordhoff/) to appoint Member Rogers as an alternate to the Finance Committee.
AYES: Nordhoff, Schwarz, Rogers, Carter
NOES: None

ABSTAIN: None

- 8. ADJOURNMENT** – The meeting adjourned at 3:27 p.m. The next regular meeting is scheduled for August 20, 2015 at 1:00 p.m. in Walnut Creek.