

**REGIONAL GOVERNMENT SERVICES AUTHORITY
EXECUTIVE COMMITTEE MINUTES
AUGUST 27, 2015**

The Regional Government Services Authority held a regular meeting of the Executive Committee on August 27, 2015 at the Leshner Center for the Arts Encore Room. The meeting was called to order at 2:23 p.m.

1. CALL TO ORDER

Members Present: Ken Nordhoff, Chair
Dan Schwarz, Vice-Chair
Julie Carter, Alternate Member
Members Absent: Steve Rogers, Member
Mike Garvey, Member
Other Attendees: Richard Averett, Executive Director
Jennifer Bower, Director of Administrative Services

A. Election of Officers

Action: Nomination of Ken Nordhoff as Chair and Dan Schwarz as Vice-Chair. Moved and seconded (Carter/Schwarz) to elect Nordhoff as Chair and Schwarz as Vice-Chair.
AYES: Schwarz, Carter, Nordhoff
NOES: None
ABSTAIN: None

2. CHANGES TO THE ORDER OF AGENDA – None. This item to be removed from future agendas.

3. PUBLIC COMMENT – None.

4. APPROVAL OF CONSENT AGENDA

- A. Approval of **April 16, 2015** Minutes
 - B. Approval of Payments and Deposits made February 2015 through June 2015
 - C. Approval of Investments Report through June 2015
 - D. Approval of Regularly Scheduled Meetings Calendar
 - E. Acceptance of RGS Position Listings
 - F. Approval of Management Services Agreements
- Action:** Moved and seconded (Schwarz/Carter) to approve consent agenda items 4B, C, E and F.
AYES: Schwarz, Carter, Nordhoff
NOES: None
ABSTAIN: None
- Action:** Moved and seconded (Carter/Schwarz) to approve amended consent agenda items 4A (corrected listing of 4C et al) and D (correctly listing next spring's meeting on May 19th).
AYES: Schwarz, Carter, Nordhoff
NOES: None
ABSTAIN: None

5. TREASURER'S REPORT

- A. Review of Preliminary Fiscal-Year-To-Date Financial Reports through June 2015
Executive Director Averett reviewed financial performance, noting that positive monthly results since March enabled a positive year-end projection for operations. Once the mid-year additional

contribution to MSA is expensed it will result in a loss for the fiscal year. This is an information item and no action was taken.

6. OLD BUSINESS – None

7. NEW BUSINESS

A. Approval of Membership Change

Action: Moved and seconded (Carter/Schwarz) to approve membership expiration of the Association of Bay Area Governments.

AYES: Carter, Schwarz, Nordhoff

NOES: None

ABSTAIN: None

B. Executive Director Compensation Review Process

Jennifer Bower, Director of Administrative Services presented the methodology used and alternative processes for review and goal setting. The Chair appointed a committee of Schwarz and Rogers to review the Executive Director's performance and establish next year's goals. The Members also indicated preference for the Administrative Services Director's methodology of including agencies in the compensation survey.

Recess to Closed Session 3:09 p.m.

1. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): One potential case.

Reconvene Regular Meeting 3:43 p.m.

C. Report from Closed Session

The Chair reported that no action was taken.

8. EXECUTIVE DIRECTOR, COMMITTEE, MSA AND MEMBER REPORTS

A. Executive Director: When discussing items carried over from the cancelled June study session, Members expressed preference for an early start at the November regular meeting, in order to include study session topics.

B. MSA: The City of Cudahy has joined the MIC JPA as of July 1, 2015.

C. Finance Committee: None.

D. Members: None.

9. ADJOURNMENT – The meeting adjourned at 4:02 p.m. The next regular meeting is scheduled for November 19, 2015 at 1:00 p.m. in Yountville.